Approved For Release 2002/01/02 : CIA-RDP78B04747A001100060004-0

CONFIDENTIAL

[redacted]

25X1A

[redacted]

Post Office Box 6765
Fort Davis Station
Washington, D.C. 20020

REGISTERED

19 JUN 1964

25X1A [redacted]

DECLASS REVIEW by NIMA/DOD

Gentlemen:

The subject Contract, [redacted] is enclosed herewith for your acceptance.

It is requested that all copies of the Contract be executed by an authorized official of your organization. Please return two copies to this office within fourteen (14) days from the date of this letter. It is important that no erasures or alterations of any kind be made without communicating with this office. Telephone communications can be made to

25X1A [redacted] however, all written correspondence must be addressed to the undersigned Contracting Officer at the above-indicated address.

Knowledge of the sponsor's association with this document or the work to be performed thereunder should be limited to an absolute minimum number of persons and this knowledge should be disseminated only on a verbal basis to those employees holding contract security authorization issued by this office and then only on a "need-to-know" basis in order to accomplish the objectives of this contract. Under cover of separate letter you have been or will be advised of all personnel who will be granted contract security authorization. "Secrecy Agreements" should be signed by any individual in the company who will be aware of our interest in this contract or have physical access to classified documents relating to the Contract.

Also enclosed are "Contractor's Security Agreements", in duplicate, and one copy of "Security Requirements for Contractors", both of which are made a part of the contract by reference in accordance with the provisions of the contract. The "Contractor's Security Agreement" should be executed by an official authorized to sign on behalf of your organization and one copy thereof returned to this office. The remaining copy of the "Contractor's Security Agreement", as well as the enclosed "Security Requirements for Contractors" is for your information and guidance. A separate mail log should be established and maintained for all classified documents relating to the contract.

25X1A

NOTICE

This material contains information affecting the national defense of the United States within the meaning of the espionage laws, Title 18, U.S.C., Secs. 793 and 794, the transmission or revelation of which in any manner to an unauthorized person is prohibited by law.

GROUP 1
Excluded from automatic downgrading and declassification

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Your attention is invited to the standard Nondiscrimination in Employment Clause set forth in the Contract and the importance of your compliance therewith. This clause is included in our Contract in accordance with a Presidential Executive Order. In this connection enclosed is the notice entitled "Equal Economic Opportunity" for posting by you in accordance with the Article.

In order to insure timely action on various determinations and approvals required to be made by the Contracting Officer under the terms of the subject Contract, it is necessary that all communications, except those involving purely technical matters, be referred directly to the Contracting Officer who has legal responsibility therefor. It is especially important that the following be referred directly to the Contracting Officer:

1. Matters affecting the Contract price.
2. Requests for extension of time.
3. Changes in the work requiring Contract amendments.
4. Payment invoices.
5. Authorization to purchase capital equipment.
6. Authorization to enter into specified subcontracts.
7. Authorization for special travel.
8. Requests for follow-up action on any matter concerning the Contract.

You are advised that telephone communications in connection with the above or any other matters of a contract administration nature may be made to [redacted] 25X1A

Except as to Item 4, an extra or drop off copy of the above items should be furnished our Project Engineer. Technical Progress Reports, on the other hand, should be prepared in the manner normally practiced by you and submitted directly to our Project Engineer in accordance with his instructions with a copy to the Contracting Officer unless you are advised otherwise.

Very truly yours,

25X1A

[redacted] 25X1A

Contracting Officer

Enclosures:
1. [redacted] (3 copies)
2. Secrecy Agreements (8 copies)
3. Security Requirements for Contractors (1 copy)
4. Contractor's Security Agreement (2 copies)
5. Equal Economic Opportunity Notice (1 copy)

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